



DEFINITION OF TERMS GENERAL SECTION 1

1.1 DEFINITION OF TERMS. Wherever the following abbreviations, terms, or descriptive words are used in this Manual, the intent and meaning shall be interpreted as follows:

ABBREVIATIONS

See Specifications Sec 101 for any abbreviations not listed below:

AOAC	Association of Official Agricultural Chemists
FTMS	Federal Test Method Standards

DEFINITIONS

See Specifications Sec 101 for any definition not listed below:

Bid Request or Bid Proposal	An invitation to suppliers to submit a bid for furnishing materials and service needed, in specified quantities, in accordance with Department requirements. The request furnishes the necessary information for the supplier to prepare a bid.
Certification	A document issued by a company wherein they certify that material is in accordance with the specification. The document will include, at a minimum, company name and address, the material certified, the specification(s) met, the date, a batch or lot number(s), the signature of an individual authorized to represent the company and any other information required by the appropriate specification.
Construction Manual	The General Construction Manual located in the Lotus Notes database by Construction and Materials.
Department	The Missouri Department of Transportation.
Design Manual	The Project Development Manual located on MoDOT web site.
District	One of ten geographical areas of the State of Missouri administered by a District Engineer of the Missouri Department of Transportation.
Maintenance Manual	The Maintenance Policy Manual located at www.mdot.mo.gov and published by the Maintenance unit of the Missouri Department of Transportation.
Material	The substance or substances incorporated in the construction or maintenance of highway structures, bridges and incidentals.
Purchase Order	The notice to a supplier that the bid has been accepted and that the supplier may proceed to deliver the material or perform the service specified in the bid request. The purchase order further informs Department personnel to proceed with inspection, if required, and



acceptance.

Quotation A statement, in writing, by a supplier that materials or services needed by the Department will be supplied at a certain price.

Specification Sec Reference to a section of the Missouri Standard Specifications for Highway Construction or its supplements.

